

## AREAS OF INTEREST

I would like to further participate in the life of Grace First Presbyterian Church and am interested in knowing more about serving on the following ministries:

- ☐ Christian Education
- ☐ Congregational Life
- ☐ First Connection
- ☐ In Touch
- ☐ Mission & Outreach
- ☐ Pastoral Care
- ☐ Personnel
- ☐ Property
- ☐ Stewardship & Finance
- ☐ Worship & Music

Comments/Questions/Suggestions:

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

# Ministries

of

## GRACE FIRST PRESBYTERIAN CHURCH

Worshipping God, Witnessing for Jesus Christ,  
and Working to Meet Human Needs



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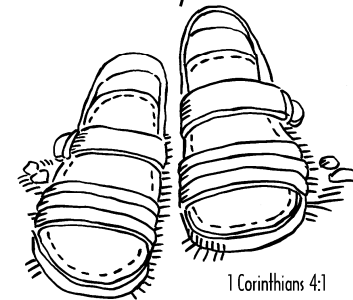
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## WORSHIP & MUSIC

Responsible for the following:

- Planning special worship services
- Coordinating communion preparation, clean-up, and servers
- Working with the music staff to plan programs and activities of all the church's music ensembles
- Recommending and coordinating any music concerts/ programs from outside groups
- Providing ushers & greeters for all worship services
- Coordinating Children's Moments

Think of us in this way,  
as servants of Christ  
and stewards of  
God's mysteries.



## PERSONNEL

Responsible for the following:

- Interviewing, hiring, and supervising all employees
- Writing job descriptions
- Making salary recommendations
- Reviewing staff biennially
- Acting in consultation with pastor, officers, and other ministries on matters pertaining to employees

## PROPERTY

Responsible for the following:

- Managing and maintaining the church facilities
- Obtaining property and liability insurance coverage for the facilities, officers, staff, and church members

## STEWARDSHIP & FINANCE

Responsible for the following:

- Encouraging church members in the Christian use of time, talents, and resources
- Working with the Budget Committee

## MINISTRIES

*For we are what he has made us, created in Christ Jesus for good works, which God prepared beforehand to be our way of life.*

*Ephesians 2:10*

The ministries of Grace First are the way in which we are organized to do the “good works” God intends us to do. In the setting of small group meetings, planning takes place for worship services, congregational activities, programs, and other events to be carried out, following approval by the Session.

Church members have multiple opportunities to participate and take ownership in the life of our congregation. It takes many volunteers with different talents and gifts for a church to remain vital, effectively witness the Good News, and reflect God’s love to others. As you read about each Ministry in this booklet, be thinking about where you would like to serve.

Each ministry is moderated by a church officer. Our programming year is from June to May, with several activities taking a summer break and then resuming in September, coinciding with the beginning of school. If you would like to become involved with a particular ministry, please mark your areas of interest on the last page and drop it into the offering plate or bring it by the church office. You will be contacted by the moderator of the ministry in which you have indicated interest.

As a people of God, Grace First Presbyterian Church strives to fulfill our mission statement:

*Worshipping God, Witnessing for Jesus Christ,  
and Working together to meet human need!*



## **CHRISTIAN EDUCATION**

Responsible for the following:

- Calling teachers, facilitators, and volunteers for all Sunday school classes, Bible study classes, Kids Worship, and Vacation Bible School
- Reviewing and recommending curriculum for C.E. classes
- Conducting teacher training and providing support
- Overseeing the LOGOS Advisory Board and lending support when needed
- Coordinating, assisting and supporting the Associate Pastor in the implementation of the youth program
- Maintaining the church library

## **CONGREGATIONAL LIFE**

Responsible for the following:

- Providing opportunities for the congregation to gather for fellowship, spiritual growth, and social activities
- Planning and supporting of sub-groups (including, but not limited to)—Cottage Ministry, Third Sunday Lunch, Men's Breakfast, Sunday Coffee Fellowship, Roadrunners, Prayer Shawl Ministry, and Retreats

## **FIRST CONNECTION**

Responsible for the following:

- Establishing contact with visitors on Sunday mornings
- Providing information about Grace First to visitors
- Introducing visitors to others
- Contacting visitors through cards and calls
- Encouraging visitors to participate

## **IN TOUCH**

Responsible for the following:

- Keeping in contact with nursing home and homebound members through visits, cards, and calls
- Informing the pastor and church office of concerns

## **MISSION & OUTREACH**

Responsible for the following:

- Recommending and implementing ways in which our church can be involved in the mission of the Presbyterian Church (U.S.A.) both locally and beyond
- Allocating designated funds to selected mission projects
- Supporting projects related to (including, but not limited to)—Boy Scouts, Compassion Fund, Grace In Action, Habitat for Humanity, Manna, Presbyterian Children's Homes & Services Bunk House, Presbyterian Night Shelter

## **PASTORAL CARE**

Responsible for the following:

- Coordinating meals/receptions following a Funeral/Memorial service
- Arranging meals for those who have been in the hospital, if needed
- Sending cards to those who are grieving the loss of a loved one or experiencing other personal struggles